

## Site Induction Whitford landfill: Visitor

1. Visitor to drive onto the weighbridge to sign in (and out upon leaving site).
2. Please reverse park your vehicle
3. Visitors to be accompanied by a WDS staff member at all time while on site: unless specific work-related induction and safety system agreed and in place.
4. Visitors to follow all WDS staff instructions.
5. Visitors to bring with minimum PPE (hard hat, Hi Visibility vest/jacket and appropriate safety boots). WDS can supply limited PPE (stock dependent) if required.
6. **Smoking/ electrical smoking device use** is not permitted anywhere on site.
7. **Road Rules:** Standard road rules apply everywhere on site. Obey all road signs. If in doubt, give way. The maximum allowable speed on site is 30km/hr.
8. **Entry to the Landfill from Whitford-Maraetai Rd:** This area seen numerous accidents, due to speed; please when entering/ exiting the landfill to the highway.
  - Signal early
  - Slow to at most 10kph - be prepared to stop
  - Ensure you have good visibility of on coming traffic
  - Do not try to beat oncoming traffic; be aware traffic from Clifton road.
9. **Seat Belts must be worn in all vehicles when in motion.**

**IF YOU SEE ANYTHING OF CONCERN OR A SAFETY RELATED HAZARD PLEASE  
INFORM SITE STAFF IMMEDIATELY**

**IF IT CAN'T BE DONE SAFELY – WE DON'T DO IT  
ALWAYS ASK IF UNSURE**

**Thank you for following the site rules. Any violation to these rules may result in instant.**

**Contacts: Whitford Weighbridge**

**Tel: 09 530 8774**



## **SITE EVACUATION PLAN**

### **Assembly areas:**

**Primary: Emergency Evacuation Point A : In front of the main office**

**Alternate: Emergency Evacuation Point B : Fulton Hogan Quarry Car Park**

**The locations are marked by signage.**

## **SITE ALARMS**

Air Horn, Office Alarm, Shouted warnings, Site RT system and by a vehicle driving around the site sounding the horn continuously, with headlights flashing. On the roof of the vehicle will be a flashing red light.

## **PROCEDURE**

- 1 Any person discovering a fire or incident must warn others nearby and contact management asap
- 2 On hearing or sighting any alarm, everyone must move to the assembly area as quickly and safely as possible. Make sure all equipment is made safe before leaving the work area.
- 3 Assist visitors, disabled persons to the evacuation point and warn all persons you pass.
- 4 Refer to the Evacuation Task List for responsibilities to perform, if required.
- 5 Move to Assembly Area **A** unless directed otherwise, If upon arrival at the assembly area it appears unsafe, advise the Emergency Controller Or Warden and move to Assembly Area **B**. On arrival at the Assembly Area, await further instructions.
- 6 Obey All instructions given by your Warden or Emergency Controller.

## **ALL CLEAR**

When it is safe to resume work, the All Clear will be given by The Emergency Controller or Emergency Services Staff.

THE EMERGENCY CONTROLLER IS **JASON MONSON**



**Confirmation of Visitor Induction – Whitford Landfill**

**NAME:** .....

**EMPLOYER:** .....

**I have read & understood the Whitford Landfill Site Induction for Visitors and agree to comply with them.**

**SIGNED:** ..... **DATE:** .....